**LOPEZ ISLAND SCHOOL DISTRICT NO. 144**

86 School Rd. Lopez Island, WA 98261

(360) 468-2202/Fax (360) 468-2212

POSITION ANNOUNCEMENT

Lopez Island School District

“MS Track Coach”

2024 Spring Season

**POSTING**: 23/24-47

**Announcement date:** February 8, 2024

**Applications Due By:** open until filled

**Applications Screened:** Upon submission

**Responsible to:** Athletic Director and K-12 Principal

**Description of the position:**  This position will be coaching the Lopez Island MS Track Team for the 2024 season starting in April. Candidate must be able to plan, schedule, and attend practices with the team.

**Desired Qualifications:**

* Strong understanding of fundamentals and rules of sport
* Strong background on fundamentals of the sport
* Ability to instruct athletes in both technical and tactical sides of the sport
* Ability to break down the game to simple step by step instructions
* Ability to assume responsibility for leadership over student program participants
* Ability to apply individual discipline, emphasizing safety precautions, and instructing team members in the rules and techniques of the activity
* Ability to be a positive role model and supervisor of high school students.
* Understanding and/or willing to learn all of the district regulations, WIAA, and league rules
* Demonstrated record of personal safety and ability to promote safety in the workplace, including abstinence from alcohol and other illicit substances.
* Ability to be a positive reflection of the school district, and to promote the safety, health, and well-being of its students.
* Ability to communicate effectively with staff, students, and parents

**Job Requirements:**

* Valid First Aid/CPR card required
* Valid certificate of current concussion training required
* All state required trainings required
* Fingerprinting (fee paid by the employee)

**Application Procedures:**

Current employees should submit a letter of interest, including the position’s title, why you are applying for this position, and how you meet the requirements. Current employees do not need to submit the information listed below.

**Salary:**

Stipend of $1350, paid in 2 monthly installments (final payment to be released when all equipment, uniforms, and keys are checked in).

New applicants must submit the following information to the Human Resources Office:

1. Letter of application indicating interest
2. Completed Classified Employment Application
3. Complete resume of personal history, education, experience and references

Applicants will be screened and candidates selected for interviews based upon preparation, experience and references.

Please mail your original application packet to:

 Beth Stanford, Human Resources

 Lopez Island School District

 86 School Rd

 Lopez Island, WA 98261

Phone: 360.468.2202 ext. 2303

 FAX: 360.468.2212

hr@lopezislandschool.org

 [www.lopezislandschool.org](http://www.lopezislandschool.org)

Immigration Reform and Control Act Requirement: The recommended applicant, if not a current employee will be required to complete an INS 1-9 form and must provide proof of employment eligibility.

Disclosure Statement and Background Check: Pursuant to chapter 43.43, Washington Laws of 1990, the recommended applicant will be required to complete a disclosure form indicating whether he or she has been convicted of crimes against persons listed in the law In addition, a background check, based on fingerprints and at employee expense, will be requested from the FBI and Washington State Patrol Employment status is contingent on verification or background check clearances.

Job Sharing: Pursuant to Chapter 206, laws of 1989, the District will accept applications from individuals wishing to share a position.

Nondiscrimination: The Lopez Island School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups.  The following employee(s) has been designated to handle questions and complaints of alleged discrimination: Civil Rights Compliance Coordinator, Superintendent Brady Smith – bsmith@lopezislandschool.org, Title IX Coordinator, HR Specialist Beth Stanford – bstanford@lopezislandschool.org, Section 504 Academic Case Manager, K-12 Counselor Robb Ellis – rellis@lopezislandschool.org, Section 504 Health Care Case Manager, Sara Hurley, RN – shurley@lopezislandschool.org OR contact by phone, 360-468-2202, OR mail to 86 School Rd, Lopez Island, WA 98261.